We want you to succeed at SBCC. We encourage you to ask for help when you might need it. Use this reference guide to locate many resources available to you. **SBCC phone number: (805) 965-0581**

**ACADEMIC ASSISTANCE**

**CAP-College Achievement Program** (Mentor, $200 scholarship, free course to help balance personal and academic responsibilities. Applications available at IDC 326) Extension 2736 or millward@sbcc.edu

**Cyber Center** at the Campus Center (Open Access Computer Lab for SBCC Students) Ext. 2949 M-Th 9-4:30, F 9-1

**Gateway to Student Success Program** (Information on Gateway Program and classes, Gateway tutoring, counseling services) Sheila Wiley (Ext. 5156) and Jerry Pike (Ext. 2673), Program Directors, Student Success Center: ECC 33 M-Th 8:30-6:00, F 8:30-12:00

**Learning Resources Center** (Cartwright Learning Resources Center/LRC) Ext 2670 www.sbcc.edu/clrc

- **Writing Center** Ext. 2663 (Help with planning, drafting, revising papers for any SBCC course) M-Th 9-7, F 9-3
- **Tutorial Office** Ext. 2667 M-Th 8-5:30, F 8-11:30
- **Computer Commons** (Available computers and assistance from Computer Tutors) Ext. 2670/2658. M-Th 8-8, F 8-4

**Library (Eli Luria Library)** Ext. 2638 [http://library.sbcc.edu](http://library.sbcc.edu) (Books, journals, computers, printers, copiers, coffee/snacks, group study rooms, meditation, textbooks on reserve, reference assistance) M-Th 7:30 a.m.-10 p.m., F 7:30-4:30, Sun. 1-9 Reference desk direct (805) 730-4444

**Math Lab** Ext. 2300. (Individualized math assistance) Room IDC 102, M-Th 9:00-6:00, F 9:00-12, Sat. 10-2

**Student Technology Helpdesk** (Technical Assistance for Pipeline, Moodle, and other campus systems) Ext. 2949 [www.sbcc.edu/support](http://www.sbcc.edu/support) M-Th 9-4:30, F 9-1 pm

**FINANCIAL ASSISTANCE**

**CalWORKs** (Support services for students receiving CalWORKs/TANF) Ext. 4753 [http://sbcc.edu/calworks](http://sbcc.edu/calworks) ECC 20 M-F 8:00-4:30

**EOPS** (Support Services for economically disadvantaged students) Ext. 2279 [http://www.sbcc.edu/eops](http://www.sbcc.edu/eops) Student Services Bldg. Room SS 240 M/Th 9-4:15, Tues/W 9-6, F 9-1

**Financial Aid** (Grants, Loans, BOGW, Work-study, scholarships, counselors) Ext. 2716 [http://www.sbcc.edu/financialaid](http://www.sbcc.edu/financialaid) Student Services Building Room SS 210, M/Th 9-4:15, Tues/W 9-6, F 9-1

**JOBS AND CAREER COUNSELING**

**Career Center** (Career counseling, assessment, job referral; re-entry adults, job announcements, internships, volunteer information, Career Library) Ext. 2331 [http://www.sbcc.edu/careercenter](http://www.sbcc.edu/careercenter)

Student Services Bldg., Room SS 282, M/Th 9-4:15, T/W 9-6, F 9-1

**On-Campus Student Employment** Ext. 4747

Human Resources Office, Student Services Bldg. Rm. SS 230, M-Th 8-4:15, F 8-12:00

**PERSONAL HEALTH AND COUNSELING**

**Health Services/Wellness** Ext. 2298 [http://www.sbcc.edu/healthservices](http://www.sbcc.edu/healthservices) Health information, first aid, over the counter medicines, Project HOPE/peer health education, insurance information. **Medical Clinic**: Diagnosis and treatment for acute medical issues, limited prescription medication at cost, limited low cost lab testing. **Men’s and Women’s Clinic**: Pap smear, birth control, breast exams, HIV, STD testing and treatment, pelvic exams; **Personal Counseling** is available to assist with stress management or other personal concerns. Student Services Bldg. Room SS 170 M/Th 9-4:15, T/W 9-6:00, F 9-1

**After hours counseling 24 hour hotline: From a cell phone: 1-800-400-1572, from land line 211**
REGISTRATION, TRANSCRIPTS, AND PETITIONS

Admissions & Records (Registration, add/drops, pass/no pass grading option, petitions for special requests, transcripts, and academic records) Ext. 2200
http://www.sbcc.edu/admissions  Student Services Bldg. Room SS 110, M/Th 9-4:15, Tues/W 9-6, F 9-1

ACADEMIC COUNSELING & ADVISING/ASSESSMENT/DISABLED STUDENT PROGRAMS & SERVICES

Academic Counseling (Educational and career goal planning, student success strategies, degree applications) Ext. 2285, http://www.sbcc.edu/counselingcenter  Student Services Bldg.
Room SS 120, M/Th 9-4:15, Tues/W 9-6, F 9-1

Assessment (Math, writing, reading, placement exams) Ext. 2349
http://www.sbcc.edu/assessmentcenter  Office: Student Services Bldg., Room SS 251, M/Th 9-4:15, Tues/W 9-6, F 9-1 extended hours during enrollment periods
Testing: Assessment Center Computer Lab: SS 250, testing offered April-August and October-January. Check assessment website for specific dates and times.

Athletic Counseling (Academic counseling for athletes: goal and career planning, class scheduling) Ext. 2322 Room PE 212, Kathy O'Connor, Hours vary.
Counseling Center/Room PE 103, Scott Brewer (Ext. 2507) & Joann Graham (Ext. 4741)
Hours:  M 9-5 Tues 10-3 W 8:30-2:30 Thurs 8-9:30, 3-4:30 Fri 9-11, 3:30-4:30

Continuing Education Student Support Services (STEP program) (Educational and career advising and counseling, non-credit ESL assessment, referrals to continuing education programs such as Adult High School Diploma, Spanish and English GED preparation classes, short vocational course and also referrals to community services and programs.)
http://omni.sbcc.edu/adulted/student_services.php
Offices: Schott Center, 310 W. Padre St. # 2, (805) 898-8160 and Wake Center, 300 N. Tumpike Rd. # 29 (805) 683-8260 M-F 9:00-5:00 and some evenings by appointment.

Disabled Student Programs & Services (DSPS) Ext. 2364 http://www.sbcc.edu/dsp
Student Services Bldg., Room SS 160 Hours  M/TH 8:00-4:30, T/W 8:00-6:00, F 8:00-4:00 Email: DSPSHELP@sbcc.edu

Transfer Center (Articulation/transfer to four-year institutions-universities, minority transfers) Ext. 2547 http://www.sbcc.edu/transfercenter  Student Services Bldg., Room SS 140, M/Th 9-4:15, T/W 9-6, F 9-1

Veteran’s Academic Counseling Maria Morales, Counseling, Student Services Bldg.
morales@sbcc.edu

Veteran’s Student Success Support Ext. 2455 http://www.sbcc.edu/veteranssupport
Student Program Advisor, Magdalena Torres, VA Benefits Assistance/Referrals/VA Work Study Ext. 2203, tores@sbcc.edu (805)730-4003 ECOC Bldg #1 Room 7, M-TH 8-4:15, F 9-1

ATHLETICS/STUDENT LIFE

Athletics Athletic teams, coaches, game schedules) Ext. 2276 http://www.sbcc.edu/athletics Room PE 301

Student Life/Clubs (Student Senate, Student clubs, Lost & Found) Ext. 2262
http://www.sbcc.edu/studentlife  Campus Center, Room CC 217

OTHER SERVICES

Bookstore Ext. 4047 http://www.sbcc.edu/bookstore  M-Th 7:45-7, F 7:45-4
Cashier’s Office Ext. 2397 (Parking permits, fees, paychecks, work-study) Student Services Bldg., Room SS 150, M/Th 9-4:15, Tues/W 9-6, F 9-1

Housing Ext. 2262 http://www.sbcc.edu/housing  (Bulletin board listing and housing website)
Campus Center, Room CC 217, M-F 8-4:30

International Students (International Education Center) Ext. 2240 M-F 8-12 and 1-4

Security/ Parking Office Ext. 2264 http://www.sbcc.edu/security  Campus Security Bldg M-F 8:30-4:30

EMERGENCIES:
After hours and emergency Ext. 2400 or FROM CELL PHONE (805) 730-4200
CALL BOXES LOCATED AROUND CAMPUS
Sign up for emergency notification for your cell phone www.alertu.org/sbcc